



KERALAM MUSEUM OF HISTORY & HERITAGE
Park View, Thiruvananthapuram-33
(Nodal agency of all museums under Cultural Affairs Dept. Govt. of Kerala)
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KIM-11/2017

27.10.2017

CALL FOR EXPRESSION OF INTEREST (E.O.I)

Sub: Empanelment of A. Consultancy Firms and B. Turnkey Firms for Interactive Museum of Cultural History of Kerala

(Keralam Museum of History and Heritage)

Applications are invited from competent and experienced organizations/institutions/agencies for empanelment as – **A. Museum Consultancy Firms, and B. Turnkey Firms** for implementation of various museum projects undertaken by Interactive Museum of Cultural History of Kerala (Keralam Museum of History and Heritage). Reputed organizations/institutions/agencies having proven experience in related fields may submit their application along with supporting documents. The Turnkey firms should have executed museum project/s measuring more than 2500 square feet, and costing not less Rs. 1 crore in the last 5 years.

Application form and other details can be downloaded from the website: www.museumkeralam.org. The above details in prescribed application, in sealed envelopes, should reach the Executive Director, Keralam Museum of History and Heritage, Park View, Trivandrum, on or before 5pm 25.11.2017.

Executive Director

Interactive Museum of Cultural History of
(Keralam Museum of History and

Kerala
Heritage)

Selection of A. Consultancy Firms and B. Turnkey Firms

I. PROFORMA FOR GIVING Details of work, experience and bio-data

a. General Information

1. Name and Address
2. Telephone No./Fax/Email
3. PAN Number
4. GST Registration No.
5. Activity Area
6. Total Experience in the relevant field
7. Experience in Government works
8. Details of other empanelment, if any, in National Museum, New Delhi/Archaeological Survey of India (ASI)
(use additional sheets)

b. Organizational Setup

1. Status (Individual/Company/Firm)
2. Year of Registration
3. Names & Address of Directors/Proprietors
4. Name, Qualification and Experience and years of association with firms of key personnel (In brief)
(use additional sheets)

b. i. Architect/Team Leader

1. Name, Qualification and Experience and years of association with firms of key personnel (In brief)
(use additional sheets)
2. Council of Architects Registration No. and Details
(use additional sheets)

b. ii. Curator

1. Name, Qualification and Experience and years of association with firms of key personnel (In brief)
(use additional sheets)
2. Qualifications
3. Area of expertise – subject, period, region etc.
4. Details of curatorial/historical research projects undertaken
(Knowledge of the history, culture and arts of Kerala will be an added advantage)

b.iii. MEP Consultant

1. Name, Qualification and Experience and years of association with firms of key personnel (In brief) (use additional sheets)

b.iv.Display/Exhibition/Museum Gallery Designer

1. Details of museum, exhibitions/museum galleries designed, set up with modern methods of display, lighting etc. (with photos)

Note: A working agreement/MOU of all such consultants/multi-disciplinary team should be submitted for bid, designing and execution.

c. EXPERIENCE

Summary of Completed Projects

Sl. No.	Name of Project & Location	Name of Client/ Institution	Square feet area	Cost of Project	Date	
					Commencement	Completion

(use additional sheets if required for further details)

d. Details of Awards and Testimonials

Letter of recommendation of performance from the concerned museum director Authority is required for similar projects executed.

II. Evaluation Procedure

Firms/Applicants satisfying the minimum eligibility criteria will have to make a presentation of their works before the selection committee at their own expense.

a. Selection Criteria

<u>ITEM</u>	<u>WEIGHTAGE</u>
i. Credibility of the Firm	50%
a. Manpower	10%
b. Experience	25%
c. Financial capability	15%
ii. Presentation of existing projects/designs	50%
a. Understanding of brief and context	10%

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|-------------------------------------|-----|
| b. Design and design considerations | 25% |
| c. Challenges and Execution | 15% |

Note: The clients will try to provide drawings where available. If not, then the consultants have to factor undertaking of assessment of site and schematics where necessary.

Application must include the profile of company/firm/ agency, the details of projects completed/ongoing projects with copies of income tax returns for last 3 financial years/details of awards for distinguished work etc. **Application for Museum Consultancy Firm and Turnkey Firm should be sent separately.**

The Firms will be given ranking based on the total points obtained as per the above weightage and the required number of Firms/Consultants will be empanelled. The decision of the Selection Committee will be final. Copies of all documents should be attached along with this application. Originals should be presented at the time of presentation. A copy of the details given in this format should be sent as soft copy along with this application.

CERTIFICATION

I/We the under signed hereby certify that to the best of my/our knowledge and belief, that the details including my/our qualifications and my/our experience provided above are correctly described by me/us.

Day/Month/Year

Signature of Individual/Authorized
Representative of Firm