



# **KERALAM MUSEUM OF HISTORY & HERITAGE**

## **Park View, Thiruvananthapuram-33**

(Nodal agency of all museums under Cultural Affairs Dept. Govt. of Kerala)

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**KIM/K2/70/2018**

**Date 11/11/2021**

### **REQUEST FOR PROPOSAL**

#### **Selection of Museum Consultancy Firm from Empanelled consultants for Refurbishment of galleries at Sakthan Thampuarn Palace Museum, Trissur.**

Request For Proposal is invited by Interactive Museum of Cultural History of Kerala (Keralam Museum of History and Heritage) from the Empanelled, reputed, experienced, and competent Consultancy Firms for **Refurbishment of galleries at Sakthan Thampuarn Palace Museum, Trissur**. The details relating to the nature and scope of the project, eligibility criteria, terms and conditions and other information relating to the Request For Proposal are as detailed below.

**Executive Director**  
Interactive Museum of Cultural History of Kerala  
(Keralam Museum of History and Heritage)

## **SakthanThampuran Museum**

Shakthan Thampuran Palace museum located in the heart of Thrissur town where one could see the compilation of artifacts from Stone Age to 18th century A.D. This is a place where human cross-cultural investigation could happen. On the southern side of the Shakthan Palace situates the Heritage Garden, set up recently to exhibit and preserve some of the indigenous varieties of plants and trees of Kerala. The archaeological garden, situated in the north-eastern part of the palace, has megalithic collections recovered from the outskirts of Thrissur and some dioramas. Shakthan Thampuran Palace museum is an ideal platform for various types of visitors who can spend their time more creatively, efficiently or recreationally.

### **Introduction**

Currently the museum doesn't follow a story line. As per the changes proposed below it has to be brought into a story line in connection with the Cochin royal family, Sakthan Thampuran and the developmental history of Trichur in addition with General History of Kerala. The accessibility of the museum has been extended far wider than the previous system which may much more help the researchers and common people. The museum has to be rearranged into a system where it has been made more visitor friendly communicative and also should provide amenities that can be used for physically challenged and visually impaired people.

### **Gallery Concept**

As per the present collection analysis the museum to be segregated into 12 galleries. The detailed list of galleries are given below:

Sl.No	Name of Gallery	No of objects
1,2	Story of the Palace and Trichur-Introduction gallery	Will be selected as per curative narration
3	History of Archaeology in Kerala	”
4,4a	Gallery of Hero stones	”
5,5a	Sculpture Gallery	”
6	Numismatics	”
7	Epigraphy Gallery	”
8,8a	Metal ware Gallery	”
9	Bronze Gallery	”
10	Weapons Gallery	”
11	Royal Bed room	”
12	Sakthan Thampuran Gallery	”
13	Megalithic gallery	”

### **Gallery- 1&2**

Introductory gallery which contains: -brief history of Cochin & the present palace and its premises

#### **Tell visitor about**

- Local History of Trichur
- Cochin Royal Family
- Sakthan Thampuran Palace History
- Information about palace complex and architecture
- Political history (Zamorin&Tipu Sultan)

### **Gallery -3 History of Archaeology in Kerala**

- Travancore Archaeology
- Cochin Archaeology
- Initial projects
- Developmental History

### **Gallery-4,4a Gallery of Hero Stones**

- History of Hero stones
- Concept behind Hero stones

- Different types of Hero stones

### **Gallery-5,5a Sculpture Gallery**

- History of sculpting
- Different schools
- Types of stones
- Iconographic details
- Classic and Folk Culture in Sculpting etc.

### **Gallery 6- Numismatics Gallery**

The gallery contains the journey of currency system of the region. The theme will be 'From Barter to Card'.

- Origin of currency system
- Different types of coins/ currencies existed in the region
- Techniques and methods of coin making etc.

### **Gallery-7 Epigraphy gallery**

- Evolution of Language
- Medium of writing
- Different scripts
- Proclamations

### **Gallery -8,8a Metal ware Gallery**

- Different types of metal utensils
- House hold utensils

### **Gallery-9 Bronze Gallery**

- Various objects on metal its provenance during the ancient days
- Different techniques of metallurgy
- Iconography of different – sculptures especially gods and goddesses

### **Gallery- 10 Weapons Gallery**

- Different weapons and their use

- War Strategy
- Weapon making
- Evolution of weapons

### **Gallery-11 Royal Bed Room**

- Royal family-day to day activities and their personal life
- Characters of royal bedroom and its Architectural features

### **Gallery-12 SakthanThampuran Gallery**

- SakthanThampuran as a ruler.
- SakthanThampuran and development of Trissur

### **Gallery – 13 Megalithic Gallery**

- Megalithic period of Kerala
- Types of Megalithic monuments in Kerala and their orientation
- Details of Megalithic findings

### **Additional amenities**

- Ticket counter (planning to change present location)
- Clock room (adjacent to ticket counter)
- Cafeteria (location –present ticket counter)
- Library(location-current prehistoric gallery)

## **Scope of the Work**

1. Preparation of a detailed curatorial concept/narration of the Museum.
2. Allocation and modification of the rooms in the Building as exhibition galleries as per the theme or curatorial concept.
3. Preparing Complete Design and layout of the exhibition in galleries and designing general spaces for the visitors.
4. Procuring of museum objects if required and exhibiting them in the galleries based on the theme.

5. Conservation of objects if required.(The same shall be done Archaeology Department)
6. Preparation of all text content, gallery description boards, museum boards, object labels, signage, text panels, brochures, pamphlets and all texts related to the museum in Malayalam and English.
7. Designing and implementation of Museum lighting in galleries as well as whole premises.
8. Disaster management measures should be followed in every stage.
9. Mechanism for temperature control inside the museum for the display/visitors if required
10. Electrical works related with galleries and Installation DG.
11. Facilities for entry and movement of differently-abled persons.
12. Item-wise rate cost estimate for all the components suggested for every section of the project is required with brief specifications.
13. Constant updates on each stage of work should be recorded in report and photographs and to be provided.
14. Execution of all the said components in the galleries for museum exhibition and display of objects along with labels.
15. Interactives related with the theme wherever necessary should be added to the proposal
16. Interior painting of galleries.

The design of the galleries should combine conventional exhibition display features together with digital, and interactive technology where relevant and appropriate respecting and keeping in mind the heritage status of the building. The presentation of information in the galleries should be informative, educational, and engaging, and the proposed intervention should be an example of Adaptive Reuse.

The curatorial storyboard will have to be prepared in close consultation with a qualified curator –who has good knowledge of the history & culture of Kerala and

on the proposed contents of the museum, and/or has the proven ability to undertake comprehensive research and prepare the narrative for the museum.

The Request Of Proposal will include submission of **Detailed design drawings of all the galleries, schematics , elevations, design of cases and pedestals, Item-wise rate cost estimate for all the components suggested for the project is required with brief specifications** etc. including a preliminary list of proposed objects, archival material, photographs, paintings, lithographs, drawings etc. The designer will have to respect the archaeological status of the building, and should consider it as an example of Adaptive Reuse rather than plain Reuse.

Agencies/Firms are advised to visit the site and its surroundings, and satisfy themselves before submitting bids at their own cost. They shall be deemed to have full knowledge of the site whether they inspect it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed.

### **Eligibility Criteria For Application**

Those who are Empanelled firms should attend the **Pre-bid meeting**.

**Pre-bid meeting date - 22.11.2021 Time - 11 pm**

**Medium of meeting – Online (Zoom/Google meet)**

Empanelled Consultants/Firms attending the Pre-bid meeting will get more details about nature and scope of the project, eligibility criteria, terms and conditions and other information relating to the Request For Proposal. Those who are participated in the bid shall pay Rs 5000/- by way of DD drawn in the name of Executive Director, Interactive Museum of Cultural history of Kerala towards cost of documents along with Bid documents in separate cover. Request For Proposal should be submitted on or before **17.12.2021 3 PM**. The following details should be enclosed.

## **Process of Evaluation**

### **1. Technical bid – Evaluation ( Maximum 40 marks)**

#### **1. History of the Firm – Turn over, when established, full time staff etc**

##### **Total - 20 Marks**

Up to 3year - 10 marks

Up to 5year - 15 marks

Above 5 year - 20 marks

#### **2. Technical competence – Details of projects done, similar projects executed**

##### **Total - 20 Marks**

Works executed up to 2crore/2 year - 10 marks

Works executed up to 3crore/2 year - 15 marks

Works executed above 3crore/2 year - 20marks

#### **3. Specific experience - Experience in designing museums or galleries, experience in Kerala**

##### **Total - 30 Marks ( a + b )**

a)1 Work - 10 marks

3 Works - 15 marks

More than 3 Works - 20 marks

b)Weight age marks for work executed in Kerala – 10 marks

#### **4. Understanding of this project brief – a note on their understanding and approach**

##### **Total – 30 Marks**



The marks shall be given on evaluation of understanding the project brief.

The Marks secured out of 100 will be converted to out of 40 marks. The Technical bid of all the firms should be evaluated against total marks of 100. Empanelled firms should submit the full technical bids and 50 % marks may be stipulated as the cutoff. The firm/company who secures at least 50 % of score in the evaluation will be treated as qualified for Technical presentation.

## **2. Technical Presentation ( Maximum 30 marks)**

Eligible candidates can participate in the presentation after qualifying Technical bid evaluation.

### **Medium of Presentation – Offline / Online (Zoom/Google meet)**

The technical presentation should be entirely based on the design already prepared.

**20 marks** - Understanding the brief

**20 marks** - Respecting the historicity of the building and demonstrative adaptive reuse

**20 marks** – Understanding the Design flow/strength

**20 marks** - Economics of design

**20 marks** - Confidence in executing

**Total marks = 100 marks**

Awarded marks out of 100 will be converted to out of 30 marks. The firm/company who secure at least 50 % marks (15/30) will be treated as qualified for submitting financial bid.

Those Who secure 50% marks in technical bid evaluation and technical presentation shall be eligible for the bid. The financial bid of those who are not secured below 50% marks will not open for evaluation.

## **3. Financial Bid ( Maximum 30 marks)**

The Financial bid should be based on the design and estimate already prepared by consultant.

**Limited Amount = ₹ 2.50 Crore + GST**

- a) The bidder who secure at least 50% of score in the presentation will be treated as technically qualified.
- b) The Financial Bids of the technically qualified bidders will be opened on the prescribed date in the presence of the bidder or their representatives who are authorized by bidder.
- c) The lowest financial bidder (L1) will be awarded 100% score. ( 30 marks)
- d) Financial Scores for other than L1 bidders will be evaluated using the following formula:  
$$\text{Financial Score of a Bidder} = \frac{\text{Financial Bid of L1} \times 30 \text{ marks}(100\%)}{\text{Financial bid of bidder}}$$
- e) Only fixed price financial bids indicating total price for all the services specified in this bid document will be considered.
- f) The bid price will include all taxes and levies and shall be in Indian Rupees.
- g) Errors & Rectification: Arithmetical errors will be rectified on the following basis:  
“If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail”.

**Combined Evaluation of Technical bid, presentation & Financial Bids**

- a) The technical bid, presentation and financial scores secured by each bidder will be added using weightage of 40 for technical evaluation, 30 for presentation and 30 for financials respectively to compute a Composite Bid Score.
- b) The bidder securing the highest Composite Bid Score will be declared as the Best Value Bidder for award of the Project.

c) In the event of the bid composite bid scores are 'tied', the bidder securing the highest technical score will be declared as the Best Value Bidder for awarding of the Project.

d). The successful bidder has to provide a letter of acceptance to Interactive Museum of Cultural History of Kerala (Keralam Museum of History and Heritage, Trivandrum) within seven days of receiving communication about his/her selection from the Department.

e). The successful bidder shall to sign an agreement with payment schedule at the time of award of the work.

f). Keralam Museum of History and Heritage reserves all the rights to accept or reject any/all Request For Proposal applications, without assigning any reason. The Department takes no responsibility for the delay, loss or non-receipt of any submission or letter sent by post, within the prescribed time period.

### **Conditions and Notes**

\*The projects is planned with **Designing and implementation**. So Consultants should be considered both of them.

\*Completion of work within **6 months**

\***Selection notice** for Qualified bidder will be issued after the detailed **verification and vetting of rates** included in the financial bid and according technical sanction by competent authority. If the rates were not reasonable, Keralam Museum will **limit the rates** as per DSR/ Observed data/Market rate.

\*Cost of RFP document mentioned above should be in the form of separate Demand Draft in favor of Executive Director Interactive Museum of Cultural History of Kerala, Trivandrum

\*Excess over estimate/ below estimate rate shall be allowed by the committees constituted for Museum setting works if necessary.

\*You can contact directly to this office for getting details of the project.

\*If the mentioned brand and model equipments is not available in the market, other brands with the equivalent specification can be used at their present market rate

\***Lumsum (LS)** works enclosed in the estimate can be finalized as per work executed on consulting with Keralam Museum

\*Work atmosphere according to the government approved covid protocols.

\*Clearing of the premises and disposal of every waste materials such as construction waste, other plastic and general wastes out of the campus.

\*Procuring of objects if required should be handled them safely.

\*Execution of museum exhibition and display of objects along with labels should be also responsibility of the Consultant.

\*All installations for display should be considered as per the heritage value of the building.

Application / Request For Proposal in sealed cover with complete details in all respects and superscribed as Selection of Museum Consultancy Firm for **Refurbishment of galleries at Sakthan Thampuarn Palace Museum, Trissur** shall be submitted at the following address. A soft copy of Presentation shall be sent along with this application. Interested Empanelled consultants/ consortia of consultants can download the Request For Proposal documents and details from the website [www.museumkeralam.org](http://www.museumkeralam.org). The last date for receipt of application (hard copy) is **3 PM on 17<sup>th</sup> December 2021** and date of presentation will be informed later.

**The Executive Director**

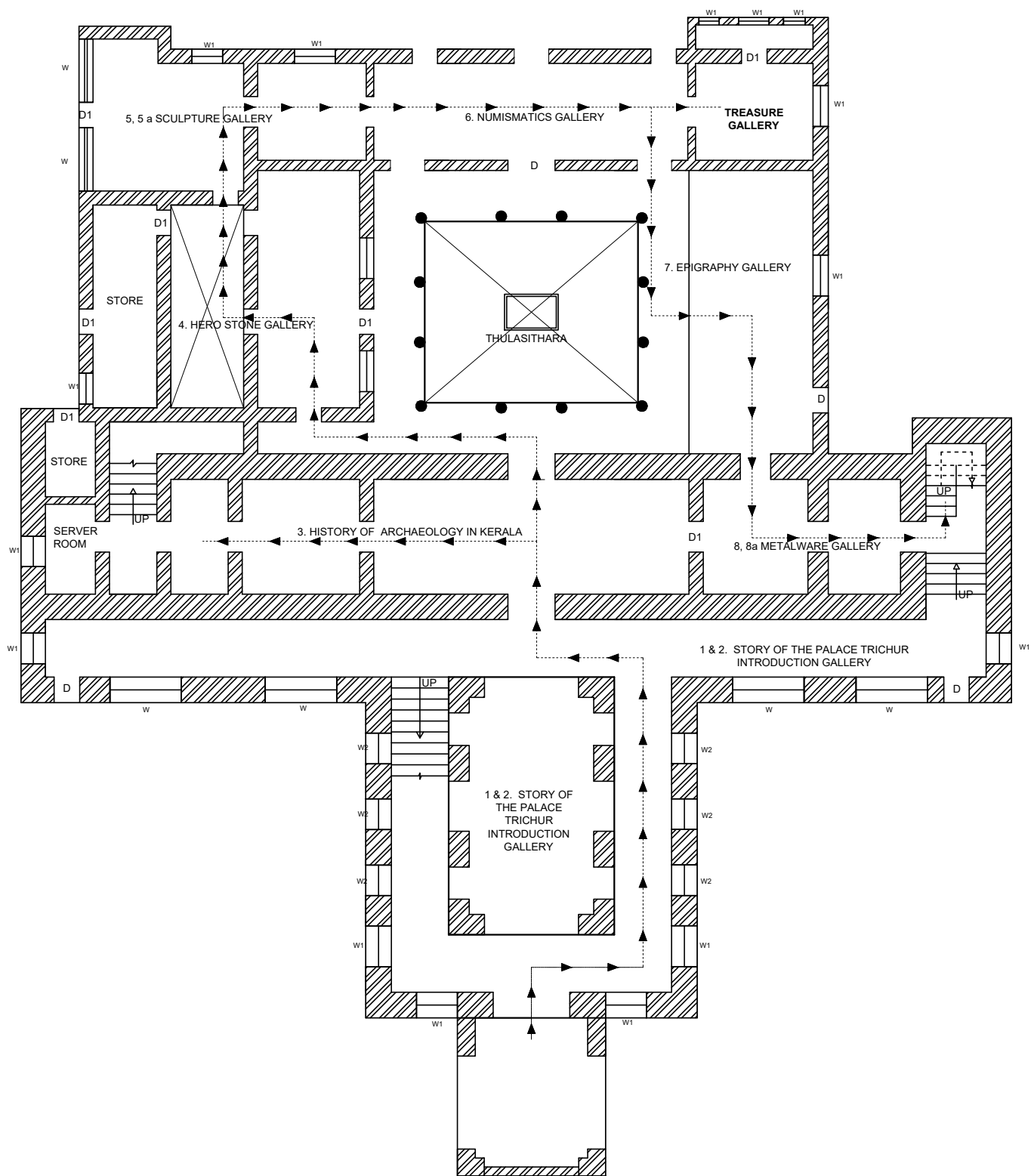
**Interactive Museum of Cultural History of Kerala**

**(Keralam Museum of History and Heritage), Park View**

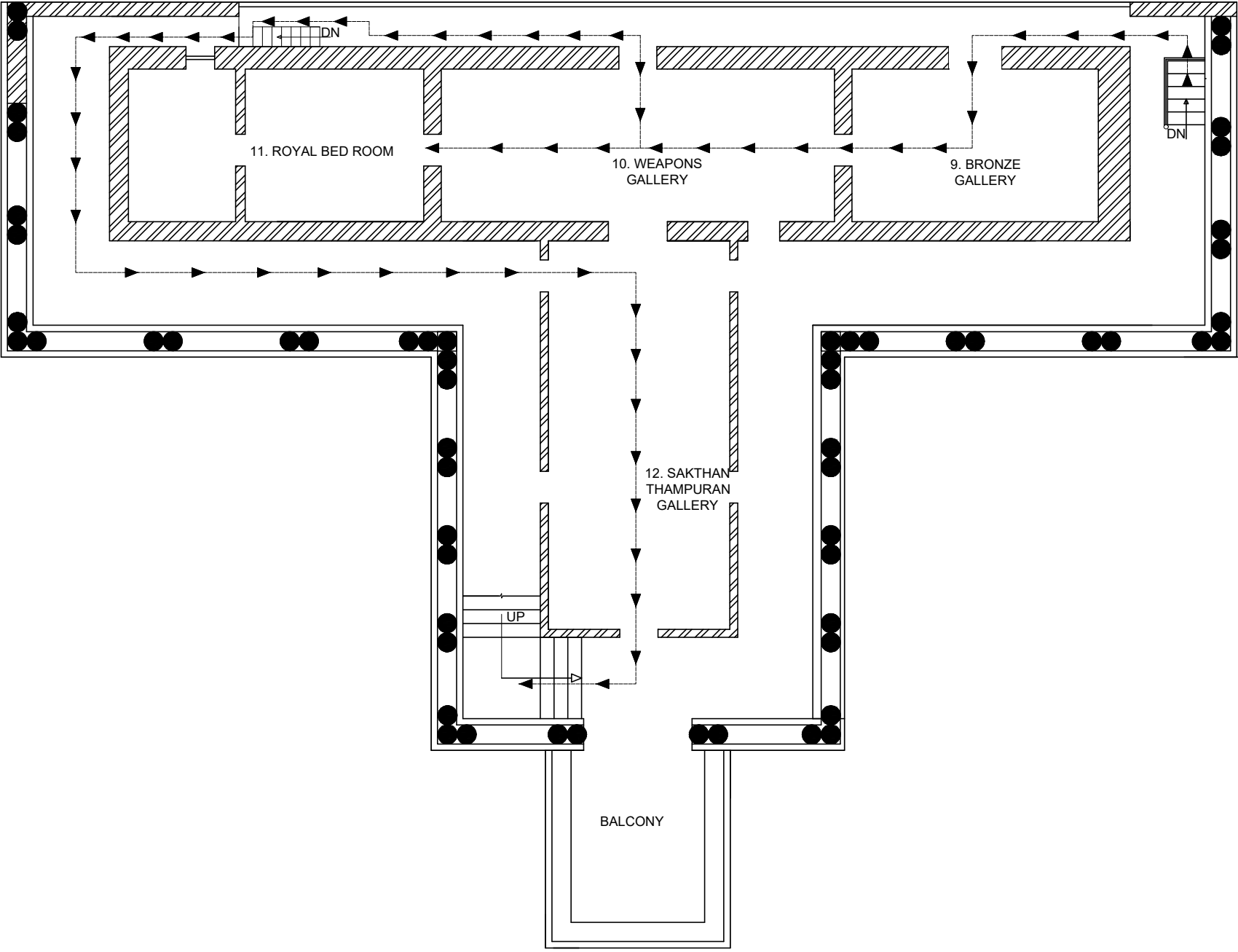
**Vikas Bhavan P.O,**

**Trivandrum – 695033.**

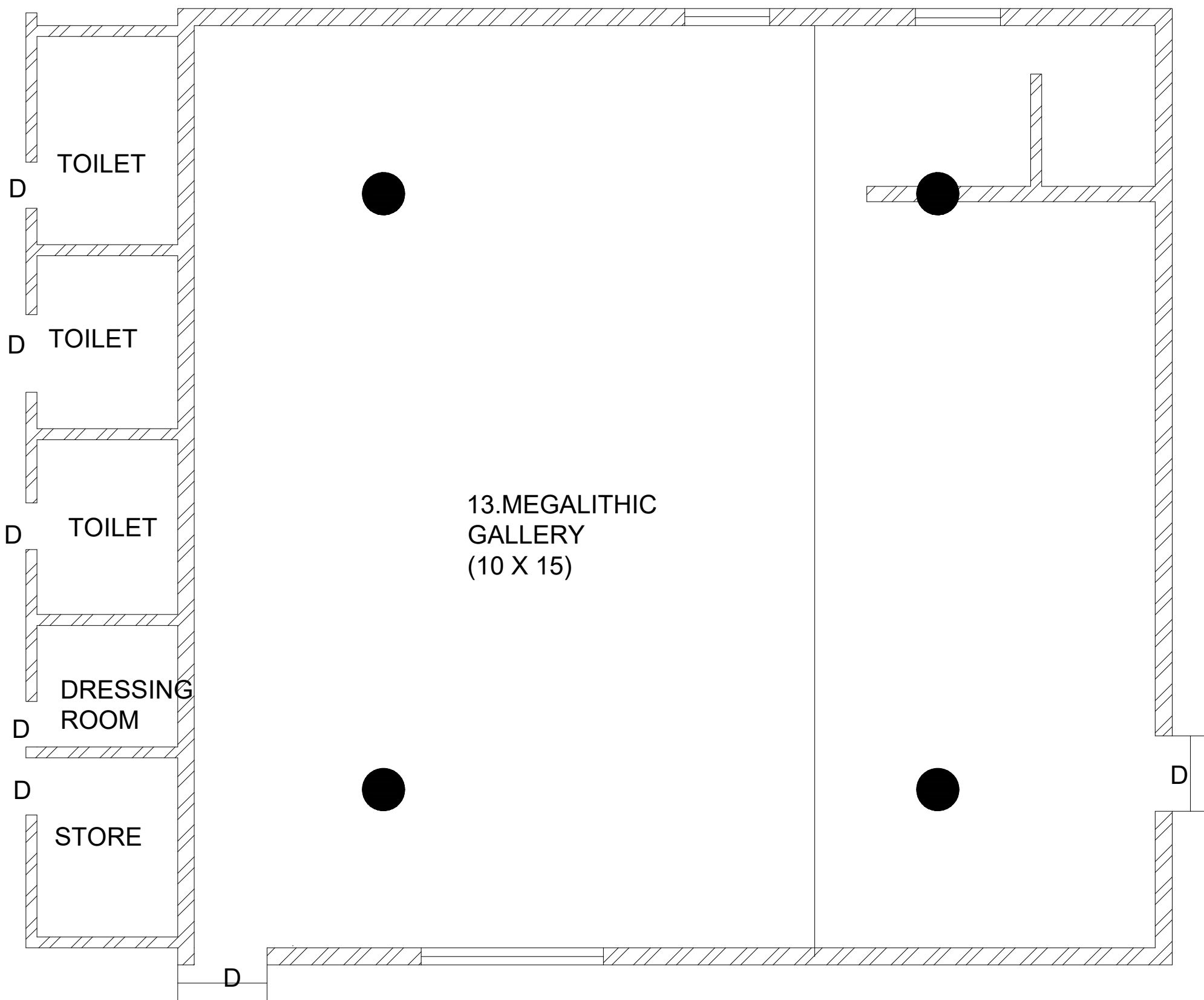
# SAKTHAN THAMPURAN PALACE THRISSUR



VISITORS FLOW  
GROUND FLOOR PLAN



VISITORS FLOW  
FIRST FLOOR PLAN



# MEGALITHIC GALLERY