



KERALAM MUSEUM OF HISTORY & HERITAGE

Park View, Thiruvananthapuram-33

(Nodal agency of all museums under Cultural Affairs Dept. Govt. of Kerala)

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No.KIM/103/2014

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QUOTATION NOTICE

Sealed competitive quotations are invited for the supply of following materials specified in the schedule shown below from reputed firms having enough experience, for use at Archaeological Museum, Hill Palace, Thripunithura. The rates quoted should be for delivery of the articles and installation of same at the place mentioned against the articles to be supplied. The necessary superscription, the due date for the receipt of quotations, the date upto which rates will be to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted below. The maximum period required for delivery & fixing at site is 30 days.

Superscription	Quotation for the supply and installation of display cases/pedestals at Archaeological Museum, Hill Palace, Thripunithura
Due date for the receipt of quotation	26.02.2015
The date up to which the rates have to remain valid	31.05.2015
The name and address of the officer, to whom the quotation is to be addressed	The Executive Director, Keralam Museum of History & Heritage, Park View, Thiruvananthapuram-695033

The acceptance of the quotations will be subject to the following conditions:-

1. Price shall be quoted in Indian Rupee only.
2. The quotation shall be for full quantity/package as described.
3. Each tenderer shall submit only one quotation and the quotation shall be for the full quantity as required.
4. The purchaser will evaluate and compare the quotations determined to be suitable, properly signed and conform to the terms and conditions and specifications.
5. Quotationer's Name and Country of Origin must be specified clearly.

6. Quotations must be accompanied by documentary evidences to substantiate the firm's experience, if any.
7. Price should be for supplying and installing at Archaeological Museum, Hill Palace, Thripunithura including applicable taxes. If, for any particular reason, any tenderer wants to quote on Ex-works basis, Transportation charges should be clearly indicated in amount along with other details of the consignment. Purchaser will not pay separately for Transit Insurance and supplier will be responsible until the contracted stores arrive at the destination in good working condition.
8. If the supplier/quotationer is a dealer, it is required to furnish Dealership Certificate from the manufacturer.
9. The rates quoted by the tenderer shall be fixed/firm and shall not be subjected to adjustment/change on any account.
10. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or not according to specifications will entail cancellation of the quotation and the next higher quotation will be selected for the supply and any loss incurred thereby being payable by the defaulting party. In such an event, the Executive Director, Keralam Museum reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
11. Sample case should be installed on demand for acceptance and unapproved cases got back as early as possible by the quotationers at their own expenses and Keralam Museum will in no case be liable for any expenses on account of the value of the cases or their transport charges etc.
12. No representation for enhancement of price once accepted will be considered during the period of contract.
13. Any attempt on the part of tenderer or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
14. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to Keralam Museum shall thereby together with such sums as may be fixed by the Keralam Museum towards damages be recovered from the defaulting tenderer.
(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.
(c) Any sum of money due and payable to the contractor(including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or any other person authorized by him for the payment of sum of money arising out this contract or under any other contract made by the contractor with the Purchasing Officer or any person authorized by him.
15. Guarantee/warranty of atleast 12 months shall be applicable to the supplied item from the date of successful installation and commissioning. 5% of the cost

of the stores should be tendered as Performance Security in the form of security deposit. An agreement has to be signed with Executive Director, Keralam Museum before the supply of stores, the terms of supply and other conditions, which are to be mutually agreed and signed.

16. Payment will be made only after the supplies are actually verified and taken to stock.
17. An amount of Rs. 50,000/- should be enclosed in the form of DD/Fixed Deposit receipt in the name of The Executive Director, Keralam Museum payable at Thiruvananthapuram as Earnest Money Deposit(EMD) along with the Quotation. Any Quotation without EMD amount will summarily be rejected.
18. The Quoted rate should include all statutory taxes.
19. The Quotation should be submitted in a Two-Bid system, i.e. the EMD should be enclosed in a separate envelop and Tender in another envelop both suitable marked. Both the envelops should be placed in a third envelop, which is to be suitable marked as mentioned above. Any quotation without EMD will not be accepted.
20. The Tenderer, who is awarded with work order has to sign an agreement with the Purchaser and submit the required amount of Security Deposit at the time of executing agreement
21. Notwithstanding the above, the purchaser reserves the right to accept or reject any or all the quotations at any time, prior to placing the order or to cancel the entire tender proceedings without assigning any reason.
22. Any legal disputes arising out of this should be within the jurisdiction of State of Kerala.
23. The Quotation should enclose details of his experience in the field, work undertaken for the last 2 years with documentary evidence.
24. Details of VAT Registration, PAN No. etc. to be furnished along with the quotation.

Schedule of Work attached separately

Dr.S.Raimon
Executive Director

SCHEDULE OF WORK/SUPPLY

Name of Work: - Supply and installation of display cases/ Pedestals/display board at Archaeological Museum, Hill Palace, Thripunithura

Sl.No	Description	Quantity	Rate	Unit	Amount
1	Supply & Installation of display board and hanging display board with 9 mm toughened glass with custom steel fittings/hanging steel fittings as per direction of the departmental officials including all cost, labour, transportation and taxes etc. complete.				
	a 1.50 m × 0.90 m LED Lumipane illuminated panel display board	2		Each	
	b Hanging Display board 1 m × 2 m	204		Each	
2	Supply and installation of display cases with wooden deck with teak wooden planks 20mm thick on 4 sides and top with suitable fixity to bottom and sides with iron frame and laquer finish and fixing 9mm toughened glass cage over the wooden deck with variable height suitable for exhibiting the artifact (4 sides and top) with wooden lipping for fixity with teak wood, suitable opening for the cage, locking arrangements, dust resistant and RH controlled arrangements etc. as per direction of the departmental officials including all cost, labour, transportation and taxes etc. complete.				
A	1 2.05 m L × 0.60 m B× 0.90 m H (L- Length ,B- Breadth, H- Height)	190		Each	
	2 1.50×0.60×0.90	56		Each	

	3	1.20×0.60×0.90	44		Each	
	4	0.90×0.45×0.90	3		Each	
	5	1.20×0.30×0.90	10		Each	
B		9mm toughened glass fixed over deck and fixed in teak wood liping	1390 m ²		m ²	
2.		Supplying and installation of teak wood pedestals of various sizes with teak wood planks 20mm thick on five sides, inside, iron frame and lacquer finish as per direction of the departmental officials including cost, conveyance, labour and taxes etc. complete.				
		0.90 ×0.45 ×0.45m	14		Each	

Supplier / Quotationer / Contractor

**Executive Director
Keralam Museum**